



Client Enrolment Form

Information: Client

Name and Surname (Child):

First Language:

School:

Gender:

Grade:

Date of birth:

Teacher:

Age:

Physical address:

Information: Parents/Guardian

Primary Contact (responsible for account)

Name and surname:

Secondary Contact

Name and surname:

Relationship:

Relationship:

Contact number:

Contact number:

Employer:

Employer:

Email address:

Email address:

Extra Information Needed

How did you hear about Sense Education?

Please provide the medical history of your child? Is your child on any medication?

Describe your child's academic achievements. Is there something specific they struggle with?

Is your child seeing any therapists? If yes, please provide details.

Does your child attend aftercare?

Yes

What time do you usually pick your child up from aftercare? _____

No

Any other information of importance:

Enrichment Class Information

Monday to Friday (depends on the school)

*Classes are subject to change

Please contact us for our weekly schedule. Each small group class is 45 minutes long.

Mathematics classes are once per week. English classes are once per week. You may take either subject once per week or both subjects which will amount to two classes per week.

A FREE blank exercise book will be provided. Please bring stationery to every class. (HB pencil, eraser, Wax Twisters, scissors, Pritt)

Payment Information for Enrichment Classes

1st subject (English **or** Mathematics) - R170 per lesson

2nd subject (English **and** Mathematics) - R150 per lesson for the second subject

***Sibling discount** - first child pays in full, all siblings thereafter get 5% discount each

For **one subject**, one lesson per week, prices per term are as follows:

Term	Calculation	Termly price
Term 1	R170 x 7 lessons	R1190
Term 2	R170 x 9 lessons	R1530
Term 3	R170 x 9 lessons	R1530
Term 4	R170 x 9 lessons	R1530

For **both subjects**, two lessons per week, prices per term are as follows:

Term	Calculation	Termly price
Term 1	R170 x 7 lessons R150 x 7 lessons	R2240
Term 2	R170 x 9 lessons R150 x 9 lessons	R2880
Term 3	R170 x 9 lessons R150 x 9 lessons	R2880
Term 4	R170 x 9 lessons R150 x 9 lessons	R2880

Payment plan options for the termly price:

Option 1 - **One instalment** per term, payment due before the term starts.

Option 2 - **Two instalments** per term, first instalment due before the term starts and second instalment due in the middle of the term.

Option 3 - **Three instalments** per term, first instalment due before the start of each month (*This is not an option for Term 1. If you select this option, Term 1 will be two instalments due to the shorter term length. The other three terms are paid in three instalments.)

Please indicate which subject/s you have chosen for the term

(subjects are separate classes, on different days)

English

Mathematics

Please indicate which payment plan you prefer:

Option 1 (One instalment)

Option 2 (Two instalments)

Option 3 (Three instalments)

A detailed invoice will be sent to you once we receive your completed enrolment form. If payment is not received by the due date indicated on the invoice, your child will not be able to attend the classes. We require payment by EFT directly into Sense Education bank account. Should you pay by way of a cash deposit into our bank account, this will necessitate Sense Education recovering the bank's cash deposit fee from you.

Rules and Regulations

Please read these points about classes carefully:

- It is important that your child's attendance is regular and punctual.
- If your child is late for a class, activities missed will not be caught up.

- If your child does not go to aftercare, your child must be fetched right after a class to allow for the next class to run smoothly. Sense Education does not provide after class care once the next class has commenced.
- If your child is sick or cannot attend a class, a message or email is required at least 6 hours before the class starts.
- In the event of your child missing a class for any reason, unfortunately the class will be forfeited and no refund will be given.
- Sense Education reserves the right to refuse any child for any reason given from attending classes. A refund will be given if payment has already been received.
- Classes will not take place on public holidays and school holidays.
- You will receive a report comment at the end of every term.

Please read these points about fees carefully:

- In the event of failure to settle any accounts, you will be liable for all legal costs, commissions and tracing fees.
- Invoices and statements will be done via email. It is your responsibility to inform us of any changes of contact information.
- **By signing this enrolment form, you agree to sign for a full term.** No exceptions will be made for cancellations during a term. This contract will continue over to the next term unless you cancel by giving written notice. If you intend to withdraw your child from the enrichment classes, you are required to give the written notice two weeks before the next term starts.
- If your child joins in the middle of a term, the fee will be recalculated by counting the number of lessons left until the end of the term. This means that your monthly instalments might differ for the term, depending on when in the term you joined.

Production and Consent

I understand the possibility of unforeseen hazards and know the inherent possibility of risk. I agree not to hold Tamsyn Nell, Sense Education, its employees, volunteer staff or premises used liable for damages, losses, diseases, or injuries incurred by the subject of this form.

Without expectation of compensation or other remuneration, now or in the future, I hereby give my consent to Tamsyn Nell, Sense Education employees and volunteer staff, to use my child's image and likeness and/or any interview for Sense Education, statements from me in its publications, advertising or other media activities, including the Internet and social media. This consent includes,

but is not limited to permission to video, photograph, interview and voice record for education, advertising and awareness.

Sense Education teachers take pictures and videos of the learners and sends it to the respective parents. This allows you as parents to keep up to date with what your child is doing in class and how they are performing. Please cross out this section if you do not agree for any photos and/or videos to be taken of your child, under any circumstances.

Signatures

✓ I have read the full document and agree to all terms.

Parent/guardian name in print: _____

Signature: _____

Date: _____

Please ensure you have initialled at the bottom of every page.

Please email the completed Client Enrolment Form to admin@sense-education.co.za